



# University of Missouri

## Agricultural Systems Technology 4940 – Internship

### 1.1 Application

(student must complete **BEFORE** internship starts)

Student's Name: \_\_\_\_\_ Student # \_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_ GPA: \_\_\_\_\_

Email Address: \_\_\_\_\_

Local/Home Phone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Enrollment Term: \_\_\_\_\_

Credit Hours: 

2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
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 Completion Date \_\_\_\_\_

Employer: \_\_\_\_\_ Employer Phone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Employer Address: \_\_\_\_\_

Supervisors' Name: \_\_\_\_\_

Supervisor's email address: \_\_\_\_\_

How did you find out about this Internship? \_\_\_\_\_

\_\_\_\_\_

Brief description of job and/or responsibilities:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 1.2 Background & Objectives

(complete **BEFORE** internship starts)

- GENERAL BACKGROUND

- Explain the company name, type, purpose, and general operations.
- Explain the responsibilities of the employees where you will work.

- Explain the five-year and/or ten-year growth plans for the company.

## 1.2 Background & Objectives

(complete **BEFORE** your internship starts)

- INTERNSHIP OBJECTIVES
  - Explain how you and your supervisor determined the objectives of your internship.

- Write the objectives of your internship and/or any projects you plan to complete.



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### 1.3 Contract

(student must review with employer and complete **BEFORE** internship starts)

Student's Name: \_\_\_\_\_ Student # \_\_\_\_\_

The *Internship Documentation* listed below must be completed to successfully receive credit hours for AST 4940. For more details about each requirement, please review the *Internship Handbook* you received when you submitted the application.

Internship Documentation	
<p><b>1. Agreement Forms</b></p> <p>1.1. Application</p> <p>1.2. Background &amp; Objectives</p> <p>1.3. Contract</p> <p><b>2. Assessment Forms</b></p> <p>2.1. Student Self Evaluation</p> <p>2.2. Employer Evaluation 1 (midterm)</p> <p>2.3. Employer Evaluation 2 (final)</p>	<p><b>3. Journal Logs</b></p> <p>3.1. Daily Log</p> <p>3.2. Hour Log</p> <p>3.3. Photo Log</p> <p><b>4. Oral Report</b></p> <p>4.1. Presentation</p> <p><b>5. Written Report</b></p> <p>5.1. Paper</p>

I am signing my name below to confirm that I have reviewed the internship packet with my employer and I agree to submit all the required internship documentation that is listed above.

	Print Name	Signature	Date
MU Faculty			
Student			
Employer			